

**FINANCE AND INFORMATION TECHNOLOGY COMMITTEE**  
**Chairman – Commissioner Stephens**

**FINANCE**

*Mr. George Tablack, CFO*

- 1. Unusual Demand Report dated 10/21/13

**REVENUE**

*Mr. Travis Hulsey*

- 2. **Tuscaloosa County – Contract #5740**  
Resolution authorizing execution of an agreement with Tuscaloosa County, Alabama by and through the Tuscaloosa County Commission to provide license software for the purpose of managing vehicle license tag registration and renewal. License is valid upon execution of agreement by both parties and shall continue unless terminated by either party.

Contract Term:	10/21/13 onward
Original Budget:	\$17,240.00
Current Remaining Budget:	\$9,677.00
Requested Amount:	\$1.00
Remaining Budget after Requested Amount:	\$9,676.00
30 Day Cancellation:	Yes

**PURCHASING**

*Mr. Michael Matthews*

- 3. Purchasing Agenda:
  - A: Week of 10/1/13-10/7/13
  - B: Week of 10/8/13-10/14/13
- 4. Purchasing Exception Report:
  - A: Week of 10/1/13-10/7/13
  - B: Week of 10/8/13-10/14/13
- 5. Encumbrance Report:
  - A: Week of 10/1/13-10/7/13
  - B: Week of 10/8/13-10/14/13
- 6. Credit Card Statement Closing 9/25/13

7. **Wise Environmental – Contract #4520**  
 Countywide Contract for County Departments, Entities, and PACA Members -to purchase portable toilet rental services via Jefferson County Commission blanket agreement bid on an “as needed” basis. PACA members are fiscally and logistically responsible for their own purchases.

Contract Period:	11/13/13-11/12/14
Original Budget:	N/A
Available budget:	N/A
Requested Amount:	N/A – As needed
Remaining budget:	N/A
30 Day Cancellation	Yes

**BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.*

**MULTIPLE STAFF DEVELOPMENT**

8. **Inspection Services**  
 David Frederick, Jimmy Kennedy, Mike Smith and Bobby Bulloch \$400.00  
 Qualified Credentialed Inspector Education Course, Stormwater Inspections  
 Irondale, AL – November 13, 2013  
 ADEM Requirement
9. **Revenue**
- |                    |          |
|--------------------|----------|
| Marlin Allen       | \$225.00 |
| Joyce Harris       | \$225.00 |
| Charliestean Lewis | \$225.00 |
| Sherron Benford    | \$225.00 |
| Lisa McGough       | \$225.00 |
- ALTist Certified Revenue Examiner Program  
 Hoover, AL – November 13-15, 2013  
 State Requirement
10. **Tax Assessor-Birmingham**
- |                   |          |
|-------------------|----------|
| Betty Ellis       | \$275.00 |
| Barbara Henderson | \$275.00 |
- Intermediate Mapping  
 Hoover, AL – November 4-8, 2013  
 State Funds

**INDIVIDUAL STAFF DEVELOPMENT**

11.	<b>Community and Economic Development</b> Sandra Foster NASWA's Equal Opportunity Committee Meeting Washington, D.C. – October 29 - November 1, 2013 Grant Funds	\$2,106.63
12.	<b>County Attorney</b> Carol Sue Nelson CLE Seminar Orange Beach, AL – October 11-12, 2013 Continuing Education	\$400.00
13.	<b>Land Development</b> Phillip Richardson American Society of Landscape Architects 2013 Meeting Boston, MA – November 15-19, 2013 State Licensing Requirement	\$1,722.40
14.	<b>Revenue</b> Charles Bell Tax Audit Knoxville, TN & Atlanta, GA – November 3-8, 2013	\$1,131.00
15.	<b>Roads and Transportation</b> Alan Dodd Computing Replacement House Payments Atlanta, GA – November 11-13, 2013 Professional Certification Required	\$832.24
	Alan Dodd Ethics and the Right of Way Profession Online Course – 30 days to complete Professional Certification Required	\$265.00
	Tracy Pate Basic Hydrology Engineering Birmingham, AL – November 13, 2013 State Registration Required	\$250.00
	Tracy Pate 9 <sup>th</sup> Annual Alabama Engineering Ethics Day Birmingham, AL – November 1, 2013 State Registration Required	\$50.00

Charles Hardin \$400.00  
IMSA Traffic Signs and Markings  
Prattville, AL – September 17-20, 2013  
Continuing Education

16. **Tax Assessor-Birmingham** \$200.00  
Sandra Rice  
Introduction to Property Tax Administration  
Bessemer, AL – January 16-18, 2013  
State Funds

### **OTHER BUDGET TRANSACTIONS**

17. **Tax Assessor Bessemer** \$ 25,000.00  
Shift funds and add a purchasing memorandum to purchase a plotter.
18. **Revenue** \$ 10,000.00  
Shift funds and add a purchasing memorandum to purchase a Canon image formular document scanner required for the tax processing new software.

### **FOR INFORMATION ONLY**

19. **Sheriff's Department** \$ 84,000.00  
Shift funds & add a purchasing memorandum to clear negatives brought forward from fiscal year 2013 and to purchase the following: 1 mug shot photo identification system, ribbon, cards and maintenance (\$6,258); 1 Livescan plus system bundled package (\$25,000); 1 Guardian property and evidence packaging system bundled package (\$16,935).

### **INFORMATION TECHNOLOGY**

*Mr. Wayne Cree*

*No items submitted.*

### **SHERIFF'S OFFICE**

*Sheriff Mike Hale*

*No items submitted.*

### **TREASURER'S OFFICE**

*Hon. Mike Miles*

*No items submitted.*

**TAX ASSESSOR**

*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

*No items submitted.*

**TAX COLLECTOR**

*Hon. J.T. Smallwood/Hon. Grover Dunn*

*No items submitted.*

**BOARD OF EQUALIZATION**

*Mr. Bob Rogers\*

*No items submitted.*

**OTHER BUSINESS**

*Commissioner Jimmie Stephens*